Unit 104: Employability in the construction and built environment sector

# Worksheet 3: CV building (learner)

You will need to identify your own skills, experience and qualifications that can then be presented in the format of a Curriculum Vitae (CV) and a personal statement.

**Task 1**

Your tutor will provide a range of example CVs. Compare and assess them. What’s good about them? Which one is the best example and why?

**Task 2**

Preparea comprehensive CV for use in the construction industry. Draft a CV that can be analysed by your peers and could be used to apply for jobs.